

## **26<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION**

Amador County Fair Regular Board Meeting Minutes

Plymouth, California

Thursday, July 9th, 2020 – 6:00 p.m.

**CALL TO ORDER:** President Lubenko called the meeting to order **Via Web Conference** at 6:04 p.m. and determined that the requirements of a quorum were met.

**DIRECTORS LGGED IN:** Halvorson, Deaver, King, Howard, Boitano, Forster, Manassero, and Lubenko. Director Hoopes Absent.

**OTHERS LOGGED IN:** Rich Hoffman, CEO; Sherri Elliott, Kathy Simmons, Brooke Wunschel Staff; Sarah Pelle, CDFA F&E; Jason Wilson, Noelle Richmond, Hanna Billows, Public.

**PUBLIC FORUM:** None

### **CONSENT CALENDAR**

☐ **APPROVAL OF MINUTES OF THE JUNE MEETINGS**

It was moved by Director Deaver, seconded by Director Forster and carried 8-0, to approve the minutes of the June Board Meeting.

☐ **APPROVAL OF JUNE DISBURSEMENTS**

It was moved by Director Howard, seconded by Director Manassero and carried 8-0, to approve June Disbursements of \$18,966.83

☐ **APPROVAL OF APRIL REVENUE & EXPENDITURES REPORT**

It was moved by Director King seconded by Director Howard and carried 8-0, to approve.

☐ **APPROVAL OF AGREEMENTS**

No agreements.

### **NEW BUSINESS:**

☐ **Discussion and possible action relative to the property insurance coverage for the Fairgrounds.**

It was moved by Director Manassero, and seconded by Director Halvorson, and carried 8-0 to accept the quote from Haas and Wilkerson Insurance, Option Two.

☐ **Discussion and possible action related to staff recommended budget revisions accounting for No Fair due to Covid-19.**

It was moved by Director Forster, and seconded by Director Deaver to accept the changes as proposed. (See Attached)

☐ **Discussion and possible action relative to the date of the 2021 Amador County Fair.**

Staff was directed to provide a report at the next meeting as to the effect on vendors and exhibitors if the date crossed into the first day of August.

☐ **Federal Paycheck Protection Plan Funding Report.** Staff given direction.

☐ **Discussion and possible action relative to the date of the 2021 Amador County Fair.** It

was moved by Director Forster, and seconded by Director Manassero to set the date of the 2021 Amador County Fair to: July 29<sup>th</sup> through the 1<sup>st</sup> of August, 2021.

### **OLD BUSINESS:**

☒ **JLAC report on progress related to a Live Show and Virtual Livestock Sale.**

The Board was advised that Dr. Kerr withdrew approval of the the Covid-19 Mitigated Worksite plan for conducting a Live Junior Livestock Show, so the Virtual Show plan has been activated.

**MANAGERS REPORT: (Informational)**

- ☐ **Report to Board regarding Fair, Facilities, and Interim Events.**  
CEO Hoffman is working with the Amador Superior Court to make the fairgrounds available to them to conduct proceedings in a “socially distant” manner.
- ☐ **Fire Line Project with CDFA and Prop 68 Bond funds**  
DGS Working on Bid Package  
**State Fire Marshall (SFM) update**  
CEO Reported on a positive meeting with the State Fire Marshal Officials.
- ☐ **Electrical issues – Foundation Project to Repair downed wires between transformer and Cattle Barn and to Fur & Feathers**  
CEO reported that Sarah Pelle with F&E had advised that we are clear to move forward with the project, and not responsible to follow state bidding process or prevailing wage as long as no resources of the Fair are being used to complete the project. Will need to be inspected by CCA.
- ☐ **CEO will meet with Cathy Castillo’s team to go over the Going Concern report for the audit.**
- ☐ **CEO Reported that the Ione Band of Miwoks was considering funding a new Shade Structure for the Biagi Stage area.**
- ☐ **Foundation Project Simmons Family Beef Pavilion Progress Report – On hold per State Fire Marshall & fire hydrant replacement.**
- ☐ **California Fairs Alliance (CFA), SB 368 (McGuire) Funding Fix; AB 1499 (Gray); Proposition 68 (Parks & Rec Bond)**

**BOARD MEMBER REPORTS: (Informational)**

*Report to Board regarding Fair, Facilities, and Interim Events*

**ROLL CALL:/EXCUSE DIRECTORS ABSENCES (if necessary)**

It was moved by Director Howard, seconded by Director Forster, and carried 8-0 to excuse Director Manassero.

**CORRESPONDENCE: (Informational)**

**ADJOURNMENT:**

**Meeting adjourned by President Lubenko at 7:50 p.m.**

Certified to be a true and correct copy:

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Board President – Janet Lubenko

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CEO – Richard K. Hoffman

I, Richard K. Hoffman, CEO hereby certify that the notice of this meeting was posted on June 30, 2020 at the 26<sup>th</sup> District Agricultural Association Office, 18621 Sherwood Street, Plymouth, California and on the Amador County Fair website

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Richard K. Hoffman, CEO