

26TH DISTRICT AGRICULTURAL ASSOCIATION

Amador County Fair Regular Board Meeting Minutes

Plymouth, California

Thursday, February 13 – 6:00 p.m.

CALL TO ORDER: President Lubenko called the meeting to order at 6:00 p.m. and determined that the requirements of a quorum were met.

DIRECTORS PRESENT: Deaver, Halvorson, King, Howard, and Lubenko

OTHERS PRESENT: Rich Hoffman, CEO; Sherri Elliott, Valerie Anderson, Staff; Jason Wilson, Public; Sarah Pelle, CDFA F&E; Toni La Belle, Noele Richmond, JLAC; Julia Kalika, Rodeo Queen; Shasta Rogers, prospective Rodeo Queen Program Advisor

PUBLIC FORUM:

None

CONSENT CALENDAR

☐ **APPROVAL OF MINUTES OF THE REGULAR JANUARY 9th MEETING**

It was moved by Director Halvorson, seconded by Director Deaver and carried 5-0, to approve the minutes of the Regular December 15th Board Meeting.

☐ **APPROVAL OF JANUARY DISBURSEMENTS**

It was moved by Director Deaver, seconded by Director Halvorson and carried 5-0, to approve January Disbursements of \$76,897.72

☐ **APPROVAL OF JANUARY REVENUE & EXPENDITURES REPORT**

It was moved by Director Halvorson, seconded by Director King and carried 5-0, to approve the January Revenue & Expenditures Report.

☐ **APPROVAL OF AGREEMENTS**

It was moved by Director Halvorson, seconded by Director Deaver and carried 5-0, to approve the January Agreements.

NEW BUSINESS:

☐ **Rodeo Queen Contest presentation.**

Direction given to CEO to put together an actionable plan with Ms. Rogers, that can be reviewed at the next board meeting.

☐ **Resolution honoring Troy Bowers on his retirement.**

It was moved by Director Deaver, seconded by Director Howard and carried 5-0, to approve. (see attached)

☐ **2020 Budget Committee report.**

It was moved by Director Deaver, seconded by Director Howard and carried 5-0, to approve the committee's recommended revisions to the 2020 Budget. (see attached)

☐ **Strategic Plan Review.**

CEO presented his plan to improve interim events by applying for City of Plymouth TOT funding.

☐ **MOU between Fair Foundation and Fair.**

CEO presented first Draft, given direction to make the document less adversarial, and present at next meeting.

☐ **DMV Pull Notice policy.** It was moved by Director Deaver, seconded by Director King and carried 5-0, to approve the policy directing the CEO to manage our DMV Pull Program.

☐ **Committee Assignments and Proper Notice** President Lubenko advised the board of rules governing the number of Board Members allowed at a committee meeting before proper notice and minute taking was triggered. CEO will assure compliance.

OLD BUSINESS

- ☐ **2020 Poster**
Direction was given to the CEO to contact Artist Rand Hugget with the Board's feedback.
- ☐ **Reconcile Junior Livestock Auction Committee.**
Direction given to CEO to work with accounting to settle with JLAC, and submit Write-off forms to Board for approval at March meeting.

MANAGERS REPORT: (Informational)

Report to Board regarding Fair, Facilities, and Interim Events:

- ☐ **Fire Line Project with CDFA and Prop 68 Bond funds**
Report given on Conference call with F&E, DGS, CEO, Board President Lubenko, Member Boitano and Ciro Toma kicking off project.
- ☐ **Amador County Health Department refrigerator issue**
President Boitano has agreed to deliver the failed refrigerator to 5th Street Supplies and exchange it for a replacement.
- ☐ **State Fire Marshall (SFM) update**
CEO will schedule meeting with Fire Marshall
- ☐ **Electrical issues – Foundation Project to Repair downed wires between transformer and Cattle Barn and to Fur & Feathers**
The Foundation is getting the project scoped and plans prepared will go out to bid.
- ☐ **Foundation Plans to repair Electrical panel behind Biagi Stage Restroom/Livestock Parking Lot**
The Foundation is getting the project scoped and plans prepared and will go out to bid.
- ☐ **Foundation Project Simmons Family Beef Pavilion Progress Report – On hold per State Fire Marshall & fire hydrant replacement.**
- ☐ **California Fairs Alliance (CFA), SB 368 (McGuire) Funding Fix; AB 1499 (Gray); Proposition 68 (Parks & Rec Bond)**

BOARD MEMBER REPORTS: (Informational)

Report to Board regarding Fair, Facilities, and Interim Events

Director Halvorson reported that the Fair Foundation's "Love A Fair Ball" was a great success, beating last year's fundraising number.

ROLL CALL:/EXCUSE DIRECTORS ABSENSES (if necessary)

Director Halvorson moved and Director Deaver seconded the motion to excuse Directors Hoopes, Boitano, Forster and Manassero.

CORRESPONDENCE: (Informational)

ADJOURNMENT:

Meeting adjourned at 8:00 p.m.

Certified to be a true and correct copy:

Board President – Janet Lubenko

CEO – Richard K. Hoffman

I, Richard K. Hoffman, CEO hereby certify that the notice of this meeting was posted on November 1, 2019 at the 26th District Agricultural Association Office, 18621 Sherwood Street, Plymouth, California and on the Amador County Fair website

Richard K. Hoffman, CEO