

26TH DISTRICT AGRICULTURAL ASSOCIATION

Amador County Fair Regular Board Meeting Minutes

Plymouth, California

Thursday, January 9th – 6:00 p.m.

CALL TO ORDER: President Boitano called the meeting to order at 6:00 p.m. and determined that the requirements of a quorum were met.

DIRECTORS PRESENT: Boitano, Deaver, Forster, Halvorson, King, Manassero, and Lubenko

OTHERS PRESENT: Rich Hoffman, CEO; Sherri Elliott, Staff; Jason Wilson, Public; Sarah Pelle, CDFA F&E; Toni La Belle, JLAC

PUBLIC FORUM:

None

CONSENT CALENDAR

☐ **APPROVAL OF MINUTES OF THE REGULAR NOVEMBER 15th MEETING**

It was moved by Director Halvorson, seconded by Director Boitano and carried 7-0, to approve the minutes of the Regular December 15th Board Meeting.

☐ **APPROVAL OF DECEMBER DISBURSEMENTS**

It was moved by Director Deaver, seconded by Director Manassero and carried 7-0, to approve December Disbursements of \$17,483.68

☐ **APPROVAL OF DECEMBER REVENUE & EXPENDITURES REPORT**

It was moved by Director Deaver, seconded by Director Forster and carried 7-0, to approve the December Revenue & Expenditures Report.

☐ **APPROVAL OF AGREEMENTS**

It was moved by Director Boitano, seconded by Director Halvorson and carried 7-0, to approve the December Agreements.

NEW BUSINESS:

☐ **Delegation of Authority to CEO to sign checks and agreements within set limits.**

It was moved by Director Halvorson, seconded by Director Manassero, and carried 7-0 to approve.

☐ **Approval of Worker's Compensation Resolution.**

It was moved by Director Halvorson, seconded by Director Boitano and carried 7-0, to approve.

☐ **Approval of Revenue Protection Program participation for 2020.**

It was moved by Director Boitano, seconded by Director Forster and carried 7-0, to approve participation in the program for 2020.

☐ **2020 Budget Review.**

CEO directed to present Staff findings and recommendations to Budget Committee for their Meeting Tuesday, January 28th at 9:00 a.m.

☐ **Strategic Plan Review.**

Direction given to CEO to review last year's plan, and give recommendations.

☐ **Rodeo Queen Contest.** It was moved by Director Forster, seconded by Director Boitano and carried 4-3, to hear a presentation on a new Rodeo Queen program at the February Board Meeting.

☐ **WFA Convention/Out of State Travel Approval for CEO Richard Hoffman, January 18-23, 2020.** It was moved by Director Halvorson, seconded by Director Boitano and Carried 7-0, to approve.

OLD BUSINESS

- ☐ **Retirement Party for Troy Bowers, Outgoing CEO**
Direction was given to the CEO to contact The Highway House in Jackson and Troy Bowers to see if either the 20th or 27th of February would work
- ☐ **Poster Plans**
Directors Lubenko and Forster will be providing further feedback to Artist Rand Hugget.
- ☐ **Reconcile Junior Livestock Auction Committee.**
Direction given to CEO to work with accounting to settle with JLAC, and submit Write-off forms to Board for approval at February meeting.

MANAGERS REPORT: (Informational)

Report to Board regarding Fair, Facilities, and Interim Events:

- ☐ **Fire Line Project with CDFA and Prop 68 Bond funds**
Construction Management will likely be contracted with State DGS, should learn if awarded soon.
- ☐ **Amador County Health Department refrigerator issue**
President Boitano has agreed to deliver the failed refrigerator to 5th Street Supplies and exchange it for a replacement.
- ☐ **State Fire Marshall (SFM) update**
CEO will schedule meeting with Fire Marshall
- ☐ **Electrical issues – Foundation Project to Repair downed wires between transformer and Cattle Barn and to Fur & Feathers**
The Foundation is getting the project scoped and plans prepared will go out to bid.
- ☐ **Foundation Plans to repair Electrical panel behind Biagi Stage Restroom/Livestock Parking Lot**
The Foundation is getting the project scoped and plans prepared and will go out to bid.
- ☐ **Foundation Project Simmons Family Beef Pavilion Progress Report – On hold per State Fire Marshall & fire hydrant replacement.**
- ☐ **California Fairs Alliance (CFA), SB 368 (McGuire) Funding Fix; AB 1499 (Gray); Proposition 68 (Parks & Rec Bond)**

BOARD MEMBER REPORTS: (Informational)

Report to Board regarding Fair, Facilities, and Interim Events

Director Halvorson reported that he is continuing to work through requests with Jackson Rancheria, who pledged continued sponsorship for the 2020 Fair at the same level as this year.

President Lubenko reported she has spoken with organizers of the Miss Amador Pageant who will have further information to share at next meeting.

ROLL CALL:/EXCUSE DIRECTORS ABSENSES (if necessary)

Director Halvorson moved and Director Lubenko moved and passed the motion to excuse Director Hoopes, Forster and Manassero.

CORRESPONDENCE: (Informational)

ADJOURNMENT:

Meeting adjourned at 6:12 p.m.

Certified to be a true and correct copy:

Board President – Janet Lubenko

CEO – Richard K. Hoffman

I, Richard K. Hoffman, CEO hereby certify that the notice of this meeting was posted on November 1, 2019 at the 26th District Agricultural Association Office, 18621 Sherwood Street, Plymouth, California and on the Amador County Fair website

Richard K. Hoffman, CEO